

Job Description: Communications Manager – Health Research and Life Sciences

Based: Remote, with occasional travel to London

Part-time: 24 hours or 3 days p/w. Fixed-term: six months, with potential to extend. Day rate dependent on experience.

Do you have experience of communications in health and/or life sciences? Are you passionate about equality, diversity and inclusion in health?

Egality is looking for a Communications Manager who can work with us to manage new and existing projects, develop and deliver impactful communications strategies, and build our client base with the life sciences industry.

Egality is a community engagement agency, addressing health inequalities by improving inclusion in research. With our network of community organisations, we connect the groups most impacted by health inequalities with the health and life sciences sector. Together, we collaborate to share new insights, establish new ways of working, and deliver creative campaigns and strategies.

Egality is a start-up and this is an opportunity to be an integral part of a growing company. We're looking for someone with creative ideas on how to improve research communications in the health and life sciences sector, and a commitment to addressing health inequalities, through improving diversity in research.

The role

The postholder will play a key role by:

Managing collaborative projects

- Managing new and existing collaborative projects, and being the first point of contact for clients and community organisations
- Co-producing communications messaging, materials and strategies for projects to engage diverse groups in research
- Delivering administrative activities, including arranging and chairing meetings, taking meeting notes and writing reports

Developing our offer to the life sciences sector

- Working with the CEO to identify new clients including academic institutions, medical research charities and pharmaceutical companies
- Building our network and developing our service offer for these clients

Building the company

- Working closely with the CEO to develop company strategy, build the infrastructure of the company, and grow our client base
- Developing and enhancing Equality's offer including training workshops and creative communication campaigns

Essential skills

- Experience in previous communications role
- Excellent communication skills (oral and written)
- Experience in project management
- Proactive, keen to take initiative, and a self-starter
- Can work independently, but also a team player

Desired skills

- Experience working with community organisations / third sector
- Experience in community building / developing partnerships
- Can develop creative communications materials (graphics, video editing)
- Knowledge of UK health research and life sciences sector
- Understanding of issues around equality, diversity and inclusion

What we offer

Working with us means

- Flexible working hours
- Flexible working location
- Start-up mentality with lots of opportunities to develop

Equality, diversity and inclusion is at the heart of Equality's work. We encourage applications from underrepresented groups including people from diverse ethnic communities, LGBTQIA+ communities, and disabled people.

If you'd like to have an informal discussion about the role, or have any questions on the hours, day rate, and fixed period of the contract, please don't hesitate to get in contact.

To apply, please send a cover letter and updated CV to: annette@equality.health

For any questions about this role, please email: annette@equality.health

Deadline: 18.00 on Wednesday 30th November 2022.